



OFFICE OF THE REGISTRAR
INTERNAL MEMO

From: REGISTRAR
To: OGUNKALE, Boluwatife (Matric No.ND2000364)
Ref. No: DIT/ADM/RG/2022/20
Date: 6th September, 2022.
Subject: SUSPENSION FROM SCHOOL PREMISES

Sequel to the instance of the several warnings on Monday 5th of September, 2022 with which your mother waded in and the management step down the query. On the 6th of September you were warned in the morning to have your hair cut before 2pm which you disobeyed. Based on your continuous disobedient to the school authority on your haircut and unruly behaviour. The management of this institution placing you on 2 weeks suspension starting from 6th of September to 20th of September ,2022.

Consequent upon the completion of your suspension, the management expects some level change in behavior, come with the following:

- i. You are required to collect letter of undertaking from your parent.
- ii. You are to show exemplary moral rectitude that distinguishes you from former behavior.
- ii You equally to personally write the school authority Undertaking Letter that in the event of repeat of such disobedient, bad conduct, dressing that not in line with school rules and regulations shall be expelled from school.

Thank you, as we Look forward for good behavior.

Yours truly,

Registrar, Academic and Administration